**RESUME**

**Urvashi M. Chauhan**

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**Career Objective:-**

To enterprising individual with good interpersonal skills & willingness to learn with a genuine interest in personal & professional goals, seeking entry level position in marketing & business development with an organization of repute in the field of Advertisement & Market Research.

**Computer Skills: -**

* Well versed with MS Office suite (Word, PowerPoint & Excel), Windows 95 to windows 10.
* Perused CCC course from Institute of Computer Software & Hardware in March-2011 with “A” grade.
* Internet Surfing, Data Mining through Google and related apps, Social Networking platforms.

**Education:-**

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| --- | --- | --- | --- | --- | --- |
| **Course** | **Institutions** | **University** | **Year** | **Field** | **Score** |
| MBA | Marwadi Education Foundation, Rajkot | Marwadi University, Rajkot | 2016-‘18 | Marketing & International Business | 6.41 CGPA |
| B.B.A. | M.V.M. college of Comm., Mgt., & I.T., Rajkot | Saurashtra University, Rajkot | 2015-‘16 | Commerce | 63.94% |
| H.S.C. | S G Dholakiya school | G.S & HSE Gujarat | 2012-‘13 | Commerce | 56.42% |
| S.S.C | S G Dholakiya school | G.S & HSE Gujarat | 2010-‘11 | General | 74.20% |

**Professional Hands on:-**

* I have done one week of project in **Jems Engineering Co.** in my graduation to understand how the small scale company works in different departments.
* I have done one week of project in **Unicare Hospital** to understand the functions of any service sector and how they manage their activities.
* In the final year of graduation I have done one week of project in **Unicare Hospital on Balancing Work Life of employee**. During this project I come to know how the employees manage their personal life and professional life and also come to know what are the problems that they faces during work.
* During graduation I have done one **PPR (Product Planning Report).**
* Hosted and managed Events & Seminars organized in school & colleges.
* In MBA I have done two projects one is Capstone Project on **P. C. CNC Products.** And another is of 45 days duration at **Akshar Impex Pvt. Ltd**. to understand **Foreign Trade Policy and its impact before implementing GST**.

**Accolades:-**

* Played Kabbadi at national level.
* Won Kho-Kho match in Inter school competition.
* Won Silver medal in Dish throw at school level.

**Personal Details:-**

* Date of Birth : 05-December-1995
* Marital Status : Single
* Nationality : Indian
* Languages Known : English , Hindi , Gujarati

**References**

1. Dr. Meeta Mandaviya

Assistant Proff. (HOD)

MBA – MU

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